

Friends of Roselawn Annual Christmas Market

Event Details

Date Sunday, November 10, 2019
Rental Fee \$40 for a 6' x 8' space, \$75 for double-space (if available)
Set Up 8 to 9:45am
Show Time 10am to 4pm
Tear Down 4pm to 6pm



Vendor Registration Information

Exhibitor Name _____

Previous Exhibitor Yes _____ No _____

Name of Business/Booth _____

Home Address _____

Telephone _____

Email Address _____

Description of Craft or Product _____

(please include pictures)

Do You Require Power? YES or NO (circle one)

(Electrical outlets cannot be guaranteed. All attempts will be made to accommodate requests for access to electricity. You will need to bring extension cords and tape to secure cords to the floor).

Do You Require a Roselawn Table? YES or NO (circle one)

Tables and chairs are not included in the rental fee. Tables can be rented for \$10/day but quantity is limited.

Roselawn Centre
296 Fielden Ave, Port Colborne

Rules & Regulations

- Friends of Roselawn reserves the right to limit the number of booths available and to accept or reject any application at their discretion.
- As an exhibitor you may withdraw from the Christmas Market and terminate this agreement by giving written notice to friendsofroselawn@gmail.com no later than **October 10, 2019** for a full refund. Absolutely no refunds will be issued after this date.
- Exhibitor agrees to pay the rental fee, in full, in advance upon the signing of this agreement. Payment is required to secure your space. If space is not available your fee will be returned. If for any reason the Christmas Market is cancelled, a full refund will be forwarded to all exhibitors without interest or penalty.
- Friends of Roselawn assumes no responsibility whatsoever for loss, damages or injury caused to the exhibitor, servants or agents, or to the exhibitors display material or merchandise. The exhibitor is responsible for obtaining any and all insurance, including "Show Insurance" which the exhibitor may consider appropriate for the protection of the exhibitor.
- All exhibitors must stay within the boundaries of their own rental area and remain for the duration of the market.
- The exhibitor will be financially responsible for any damage directly caused to the Roselawn Centre.
- HST/GST collection, if applicable, is the sole responsibility of the exhibitor.
- The leased space must be cleared and returned to Roselawn in the manner that it was provided. All exhibitors must exit the premises by 6pm.

I have read and understood the rules & regulations.

With my signature and payment in full, please accept my application to the Christmas Market;

NAME

DATE

Forward Completed form to: **FORC Christmas Market**
C/O Gail Todd, Event Organizer
Email: friendsofroselawn@gmail.com

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